

[Locality's Letterhead]

[Date]

Virginia Department of Environmental Quality  
Clean Water Financing and Assistance Program  
1111 East Main Street, Suite 1400  
Richmond, VA 23219

Re: American Rescue Plan Act (ARPA) Grant Program  
[ARPA Grant Number(s)]: [Project Name(s)] Certification Letter

To Whom It May Concern:

[Locality Name] and the [purchasing office, or appropriate program] certify that the following requirements of the ARPA Grant Program will be met during the course of the [Project Name(s)]:

1. Procurement of all funded goods and services by the grant recipient are made in conformance with the requirements of the Virginia Public Procurement Act and consistent with the standards outlined in Code of Federal Regulations, 2 CFR 200.317 through 2 CFR 200.320
2. Contracts in excess of \$100,000 that involve employment of mechanics or laborers will include a provision for compliance with certain provisions of the Contract Work Hours and Safety Standards Act, 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5)
3. Affirmative steps provided in Code of Federal Regulations, 2 CFR 200.321 will be taken to assure that minority businesses, women business enterprises, and labor surplus firms are used on the project when possible

If you have questions or need additional information, please contact [Locality Point of Contact] directly at [phone number] or via email at [email address].

Sincerely,

[Name]

[Title]