

# Regional Water Supply Planning Kickoff Meeting

## Chowan River 2

Wakefield Foundation  
100 Wilson Ave,  
Wakefield, VA 23888

March 18, 2025  
1:00 – 3:00 PM

### MEETING SUMMARY

Regional Planning Unit (RPU) Members Present	
Keith Sanders – Greenville County (Alternate)	Michael Kearns – Sussex County (Primary) & Town of Stony Creek (Primary)
Brian Laine – Town of Wakefield (Primary)	Frances Chambers – Town of Wakefield (Alternate)
Charles Piekanski – Town of Waverly (Primary)	Ivy Ozmon – Hampton Roads PDC (Alternate)
Andrew Franzysen – Crater PDC (Primary)	

*The following RPU members were absent from the meeting: Charlette Woolridge (Primary for Greenville County), J. David Conmy (Alternate for Sussex County), Melvin Prince (Primary for City of Emporia), Patricia Warf (Primary for Town of Jarratt), Brandon Rawlings (Alternate for Town of Jarratt), Melinda Baicy (Alternate for Town of Stony Creek), Bonita Meyers (Alternate for Town of Wakefield), Christian Volk (Alternate for Town of Waverly), Jay Ellington (Alternate for Crater PDC), Whitney Katchmark (Primary for Hampton Roads PDC), Jamie Mitchell (Primary for Hampton Roads Sanitation District), Kevin Parker (Alternate for Hampton Roads Sanitation District), Robert Magette (Alternate for Sussex Service Authority), & Kelly Ryan (Primary for Virginia American Water).*

VA Department of Environmental Quality (DEQ) Staff Present	
Hannah Somers	Andrew Noyes

Members of the Public (optional to include)	
Anna Kozasi – Virginia American Water	Laura Bauer – Virginia American Water
Charlie Piekonski – Virginia American Water	Richard Douglas – Sussex County

## Meeting Notes

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### Welcome and Introductions:

Andrew Noyes (DEQ) convened the meeting at approximately 1:00 PM. He welcomed members to the Regional Water Supply Planning Kickoff Meeting for the Chowan River 2 Regional Planning Area.

**Presentation Summary:** A summary of presentation topics is included below. A generic copy of the presentation is available on the DEQ Water Supply Planning [Resources webpage](#).

- 1) **Program Background:** The [Water Supply Planning program](#) was created after the 2001-2002 drought. Its goal is to ensure adequate and safe drinking water is available to all Virginians, while encouraging, promoting, and protecting aquatic life, recreation, and other beneficial uses.
- 2) **Water Supply Planning History:** The original Local & Regional Water Supply Planning Regulation (9VAC25-780) was made effective in 2005, followed by the submission of 48 local and regional water supply plans by local governments in Virginia. The final compliance date of these original plans was 2013. The water supply planning process is a long-term collaborative effort involving a variety of state and local stakeholders.
- 3) **Amendments to Regulation:** The [amended WSP Regulation](#) was made effective on October 9, 2024, and required water supply plans be developed regionally (HB452), with increased encouragement of stakeholder involvement, and an added look at risks relevant to each region's water supply. Amendments also allowed for a local government to request to be reassigned to a neighboring regional planning area.
- 4) **Navigating the Regulation:** To utilize the [WSP Regulation](#) in development of a regional water supply plan consider the following highlights: Section 50 includes a listing of all submission requirements for a regional water supply plan; Section 55 is a new section describing required public participation; Section 90 requires description of existing water resources information; Sections 70, 80, and 100 include data accounting and analysis on water sources, uses, and projected demands; Section 125 is a new section requiring identification of water supply risks and proposed strategies to address risks.
- 5) **Roles and Responsibilities:** To aid in regional plan development, DEQ has clarified intended roles for Regional Planning Units (RPUs), local governments, Planning District Commissions (where relevant), and DEQ staff. The roles and responsibilities table can be found at the end of the presentation on our webpage. Roles will be further clarified in the associated Guidance document that will be available once approved.
- 6) **Resources:**
  - a) [DEQ Water Supply Planning Resources webpage](#) – This webpage includes a series of resources associated with each section of the regulation as well as an updated Regional Planning Area map and a list of all Regional Planning Unit representatives.
  - b) **DEQ Water Supply Planning Meetings webpage** – This webpage is the landing page for regional water supply planning kickoff meetings. It includes a copy of the kickoff meeting presentation as well as a list of all Regional Planning Unit representatives.
  - c) **Guidance document** – The Guidance document is currently under review and will be posted on Virginia Town Hall for a formal public comment period as soon as possible.

Updates will be provided on DEQ's webpage and communicated directly to Regional Planning Unit representatives.

- d) **70-80-100 Excel Workbook** – This Excel workbook will be provided to Regional Planning Unit representatives in June of 2025 (estimated). The workbook will be partially pre-populated with 2024 data to be reviewed, updated, and submitted by Regional Planning Unit representatives alongside regional water supply plans by October 9, 2029 deadline.
- e) **Local & Regional Water Supply Planning Summaries** – This resource is under development, planned for Summer 2025 delivery to Regional Planning Unit representatives, and will include figures and tables to assist in regional plan development.
- f) **Funding for Regional Plan Development** – The Virginia General Assembly appropriated \$462,000 in grant funds to be allocated over two years for eligible activities proposed by the 26 Regional Planning Units designated by 9VAC25-780-45. Out of the amount appropriated, \$231,000 is available for FY2025 and \$231,000 is available for FY2026. Applications for FY2025 have closed and contracts are under development. FY2026 funding applications are expected to be available in the Fall of 2025. Updates will be provided on DEQ's webpage and communicated directly to Regional Planning Unit representatives.

### Questions:

DEQ staff fielded a series of questions on topics including DEQ resources, the Regional Planning Area (RPA) reassignment process, Planning District Commission (PDC) responsibilities and coordination, and funding. A Frequently Asked Questions (FAQ) document is under development and will be posted on the [Water Supply Planning Resources webpage](#) when finalized.

### Adjournment:

Andrew Noyes thanked all of the members of the RPU and the interested public and closed the meeting. The meeting was adjourned at approximately 2:00 PM.

For questions regarding this meeting, please contact Andrew Noyes, Water Supply Planner, [Andrew.R.Noyes@deq.virginia.gov](mailto:Andrew.R.Noyes@deq.virginia.gov).