[Date]

[Name of DEQ Project Officer]

Project Officer

Clean Water Financing and Assistance Program

Virginia Department of Environmental Quality

P.O. Box 1105

Richmond, VA 23218

RE: **SLAF Local VESMP Authority BMP or Living Shoreline Plan Approval Letter**

 **[Grantee/Locality Name]**

**[SLAF Grant # XX-XX]**

**[Project Name]**

**[Plan Set Name & Date]**

Dear [Project Officer Name]:

This letter serves as certification from the [locality name] that I have reviewed and approved the above referenced BMP (or Living Shoreline) construction drawings, hydrologic & hydraulic computations, and supporting documentation for compliance with the Stormwater Management Act and attendant regulations, the Erosion and Sediment Control Law and attendant regulations, and related ordinances governing land disturbing activities. This letter also certifies that I have retained a copy of the Stormwater Local Assistance Fund BMP Design Certification signed and sealed by the [locality name]’s design consultant certifying that the above referenced design and pollutant reduction crediting computations are in accordance with applicable DEQ TMDL crediting guidance.

Name:

  *Dual Plan Reviewer\* or Dual Combined Administrator*

Certification No(s).:

*Dual Plan Reviewer\* or Dual Combined Administrator Certification number*

Signature: Date:

Must be signed by the Dual Plan Reviewer or Dual Combined Administrator (DCA) for the locality providing the plan review and approval. **\* Dual Plan Reviewer means an individual who has certifications in ESC and SWM Plan Review, or an individual who is a licensed P.E. and has a Certification in SWM Plan Review.**

If you have questions or need additional information, please contact me at [(xxx) xxx-xxxx], or via e-mail at [ ].

*Sincerely,*

[Name, Title]

[Locality Name]

[Phone Number]

[Email Address]

[Office Address]

Must be signed by one of the following: Director of the division responsible for the grantee’s stormwater management program or (City or Town Manager or County Administrator) or City, County, or Town Attorney or Procurement Officer (or other authorized official).