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2025 VEEP Sustainability Partners Application

Instructions for completing the Virginia Environmental Excellence Program (VEEP) Sustainability Partners Application can be found on the VEEP website. Please review the instructions before submitting the application. Completed applications should be submitted by May 15, 2025, to VEEP@DEQ.Virginia.gov.

# Part One: General Information

| Organization Information |
| --- |
| Organization Name: |  |
| Organization Type: |  |
| **Organization Physical Address** |
| Street:  |  |
| City, State & Zip: |  |
| **Contact Information** |
| Name: |  |
| Phone: |  |
| Email: |  |

| Organization Information  |
| --- |
| Describe your organization’s primary activity or function below: |
|  |
| Number of Virginia facilities participating in Sustainability Partners Track: |  |
| Number of employees from all facilities participating in Sustainability Partners Track: |  |

| List all participating Virginia facilities below by providing a name and street address. |
| --- |
| Facility Name | Facility Physical Address |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

*Add additional rows to add more facilities.*

| Facility Information |
| --- |
| Are any of the included facilities VEEP EMS Track (E2/E3/E4) members? | Choose an item. |
| If so, will individual facility’s VEEP EMS Track memberships be maintained in addition to VEEP SP? | Choose an item. |
| Are all Virginia facilities included as VEEP Sustainability Partners? | Choose an item. |
| How many are not included?  |  |
| Why are all facilities not included? |
|  |
| Does this organization have a parent company? | Choose an item. |
| If the organization has a parent company, please explain if the parent company is included in this application and why or why not. |
|  |

| Environmental Compliance |
| --- |
| Identify any current environmental compliance issues at any of the facilities listed above. Include unresolved notices of violation and any criminal violations. |
|  |

| Social Media |
| --- |
| Can DEQ share information included in this application on social media? | Choose an item. |
| If so, please include the types of social media used by your organization and the name your organization uses. For example, DEQ uses twitter with the twitter handle @VirginiaDEQ and Facebook as @VirginiaDepartmentofEnvironmentalQuality. |
|  |

# Part Two: Documenting a Culture of Sustainability

Environmental Sustainability Program Description: Explain why the organization considers itself a leader in environmental sustainability. Use the space below to provide brief details about the organization and submit any supporting information by email. Please reference any supporting documents that are submitted in the relevant section below.

| **Policy (required):** |
| --- |
|  |
| **Awards** (optional): |
|  |
| **Other** (optional): |
|  |

| **Addressing Climate Change**: Through long-range planning, DEQ makes certain that climate impacts are considered by all program areas and permitting processes. DEQ’s climate adaptation strategy focuses on three areas:* Resilience – Capacity to anticipate, prepare, respond, and recover
* Adaptation – Actions that help adjust to a new or changing environment
* Mitigation – Measures taken to limit the impact or causes

Please share any examples of commitments or actions your organization has made to mitigate, adapt, or become resilient to climate change. Examples include, but are not limited to, reducing energy usage, using renewable energy, managing refrigerants to reduce leaks, reducing food waste, or changing design standards to address increased rainfall. **(Optional)** |
| --- |
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# Part Three: Recent Accomplishments

## Collaborative Partnerships and Community/Stakeholder Involvement

VEEP Sustainability Partners are expected to enter collaborative partnerships both inside and outside their organizations and/or engage stakeholders and the community in their efforts to become sustainable. **Provide two or more specific examples of your organization’s recent or ongoing activities including one external to your organization.**

**Examples of external partnerships and community/stakeholder involvement include hosting community events that showcase your environmental programs, participating in community-based clean-up programs, assisting peers with environmental issues, etc.**

| **Title:** |  |
| --- | --- |
| **Description:** |
|  |

| **Title:** |  |
| --- | --- |
| **Description:** |
|  |

*Copy and paste the Title/Description to add additional partnerships.*

|  |
| --- |
| **Engagement Process:** Please share the process your organization uses to collect feedback from stakeholders and the community. Explain how your organization uses or benefits from this information. You can describe the process to develop the partnerships and community/stakeholder involvement referenced above. **(Optional)** |
|  |

## Environmental Goals and Projects

A primary objective of any effective sustainability program is continual improvement, which requires setting new goals and implementing new projects to achieve results. Include the organization’s current goals for reducing environmental impacts and advancing sustainability. Ideally, goals are numerical and measurable, and accompanied by specific projects designed to achieve these goals. However, goals are not required to be numerical.

Use this section to describe the projects or programs that have been implemented to assist the organization in reaching goals. Measurement and monitoring of projects is very important and allow the organization to determine the overall effectiveness of a project. Including numerical data to support all projects is not necessary, though it is highly encouraged. However, **numerical results must be included for at least one environmental project**. Suggested categories for numerical data are included below:

| Categories for Numerical Data |
| --- |
| **Air Emissions:**Greenhouse gases (tons)NOx (tons)SOx (tons) VOCs (tons)Other (tons)**Energy Use:**Conventional energy use (MMBtu)On-site renewable energy generation (MMBtu)Renewable energy use (MMBtu)Transportation-related energy use (MMBtu)**Land and Habitat:**Preservation (square feet)Restoration (square feet) | **Materials Use/Waste Reduction:**Hazardous materials use (tons)Hazardous waste generation (tons)Non-hazardous materials use (tons)Recycled material use (tons)Solid waste recycling (tons)**Water Use:**Reclaimed/recycled water (gals)Virgin water use (gals)**Water Discharge:**BOD (lbs)COD (lbs)Nutrients (lbs)Sediments (lbs)TSS (lbs)Toxics (lbs)Other (lbs) |

#### Environmental Footprint Reporting: Describe goals and projects pertaining to sustainability below.

*Tip: If including additional goals and projects, copy and paste the tables below before entering text to add additional project reporting sections.*

| **Goal Title:** |
| --- |
|  |
| Description of goal:  |
|  |
| Is this goal being tracked using numerical data? If no, skip description of projects below. | Choose an item.  |
| If yes, please provide the metric goal: |  |
| Target date for completion of goal: |  |
| Description of projects or work done to reach goal: |
|  |

**Measurable Results**

| Reporting category: | Choose an item. |
| --- | --- |
| **Baseline Data** | **Reporting Year Data** |
|  Baseline year: |  |  Reporting Year: | 2024 |
|  Baseline Data: |  |  Reporting Data: |  |
|  Units: | Choose an item. |  Units: | Choose an item. |
| [ ] Data was normalized | [ ] This information overlaps data supplied by E2, E3, or E4 facility. |
| Please describe what is being tracked: |
|  |

*Copy and paste the Measurable Results table to add additional metrics.*

| Cost savings:  |  |
| --- | --- |
| Cost saving description: |  |
| Future planned activities for this project: |
|  |

# Part Four: Future Commitments

Environmental Sustainability Projects: VEEP Sustainability Partners should commit to a minimum of two future environmental sustainability projects (quantified to the extent possible). Use this space to describe projects the organization is considering.

| **Project 1:** |
| --- |
|  |
| **Project 2:** |
|  |

**To submit the application please email the completed form to** **VEEP@DEQ.Virginia.gov****. If you have referenced any additional documents, please attach those as well.**

**www.deq.virginia.gov**