[Instructions for Vitashare Messaging:

1. In subject line of Vitashare: Request for Agency Comments - Project Name, JPA No. ##-####
2. Enter agency contacts in recipient section: DCR, DWR, VDH, VMRC
3. Copy below text into body of Vitashare message
4. Upload the JPA/application materials.
5. For major modifications, provide a copy of the agency’s previous comments.]

Dear Project Manager:

The Virginia Department of Environmental Quality (DEQ) has received an application or modification request for a Virginia Water Protection (VWP) individual permit [No. ##-####, if mod] to impact surface waters. DEQ respectfully requests your agency comments on the proposed project pursuant to § 62.1-44.15:20.C of the Code of Virginia. The pertinent project information can be accessed using this VitaShare link, which will expire in 15 days.

Please submit written comments or concerns to DEQ at [select processing office email] Choose an item. by Date [45 days from date of email], or contact me at the number below if you require additional information to facilitate your review. If written comments are not received by this date, DEQ will infer that your agency has no comments on this permit application and proposed activity(ies).

Respectfully,

Name

VWP Permit Writer

Phone