Date

Permittee Contact’s Name **SENT VIA E-MAIL**: enter email address

Permittee Company Name **RECEIPT CONFIRMATION REQUESTED**

Permittee Address

City, State Zip

**CORPS OF ENGINEERS, NORFOLK DISTRICT**

**STATE PROGRAM GENERAL PERMIT (SPGP)**

22-SPGP-RCIR or 22-SPGP-LT [pick appropriate permit] Verification Letter

VDEQ Permit Number: WP#-##-#### or ##-####

COE Permit Number: ####-#####

Project Name

County/City, Virginia

Dear Permittee:

The Virginia Department of Environmental Quality (DEQ or department) has received and completed technical review of your application received by the VDEQ on Date. The VDEQ has determined the proposed project, as described below, satisfies the terms and conditions contained in the 22-SPGP-RCIR or 22-SPGP-LT [pick one. When they are receiving a verification for both the RCIR and LT replace the OR with AND]. You are required to adhere to all terms and conditions contained within the attached 22-SPGP-RCIR or 22-SPGP-LT permit [pick one] and any Special Conditions listed below [delete if there are no special conditions]. Your 22-SPGP-RCIR or 22-SPGP-LT [pick one] permit verification is effective as of the date on this letter and remains effective until **August 1, 2026**.

1. Project Description: [copy description from VWP. If multiple 22-SPGP verifications are being issued under one letter the following statement must be included in the project description “The proposed activities result in XXX single and complete crossings of WOUS and satisfy the terms and conditions contained in the 22-SPGP-LT.”]
2. Impact and Compensation Description: [for PRM use language in item 3 below]

| Impact Type | WOUS | Authorized Impact Amount | | Compensation | |
| --- | --- | --- | --- | --- | --- |
| Acreage | Linear Feet | Ratio | Credit/SCU |
| Permanent | Palustrine Forested Wetland (PFO) | Ex. 0.5 | N/A | Ex: 2:1 | Ex: 1 CR |
| Palustrine Scrub-Shrub Wetland (PSS) | # | N/A |  |  |
| Palustrine Emergent Wetland (PEM) | # | N/A |  |  |
| Open Water (POW) | # | N/A |  |  |
| Stream Channel | # | # |  |  |
| *Subtotal* | *#* | # |  |  |
| Conversion | PFO to PEM | # | N/A |  |  |
| *Subtotal* | *#* | N/A |  |  |
| Temporary | PFO | # | N/A |  |  |
| PSS | # | N/A |  |  |
| PEM | # | N/A |  |  |
| POW | # | N/A |  |  |
| Stream Channel | # | # |  |  |
| *Subtotal* | *#* | *#* |  |  |

1. [DELETE THIS SECTION IF PRM IS NOT PROPOSED

Ex. of permittee-responsible wetland compensation: Compensation for permanent wetland impacts shall be provided through the on-site creation of # acres of palustrine forested wetland. Development of a final mitigation plan shall be based upon the approved conceptual mitigation plan titled *Conceptual Mitigation Plan,* received Date.]

[Ex. of permittee-responsible stream compensation:

Compensation for permanent stream impacts shall be provided through the on-site restoration of # linear feet of stream channel and the preservation of the associated variable width riparian buffer ranging from # feet wide (# acres). Development of a final mitigation plan in accordance with the approved conceptual mitigation plan titled *Conceptual Mitigation Plan* and received Date.]

1. All compensatory mitigation credits shall be purchased from a COE/VDEQ approved mitigation bank, an approved in-lieu fee (ILF) program, or a combination thereof as specified above. The compensation shall be completed, and documentation shall be submitted to DEQ prior to commencement of work in WOUS.
2. SPECIAL CONDITIONS [Delete if no special conditions were provided by the USACE Permit Manager. If lengthy special conditions are provided as a result of federal coordination, it is acceptable to enter a statement here, and attach the relevant correspondence, rather than copying/pasting all of the information here in #5. Example: All conditions of the Biological Opinion referenced in the U.S. Fish and Wildlife Service letter dated [Date] (see attached) must be complied with.]:

This letter shall serve as your 22-SPGP-RCIR OR 22-SPGP-LT verification to proceed with the project as proposed. Should your project or the proposed impacts change, a new application will be required and a new 22-SPGP-RCIR OR 22-SPGP-LT [pick one] verification issued.

Please contact Permit Writer by phone at (XXX) XXX-XXXX or by email at XXXX@deq.virginia.gov if you have any questions or concerns regarding the information contained herein.

Respectfully,

Name, Regional VWP Permit Program Manager

Virginia Department of Environmental Quality

Office

Address

Attachments: 22-SPGP-RCIR or 22-SPGP-LT [pick one]; USFWS

Biological Option [Date]

cc: Authorized Agent Name, Company

U.S. Army Corps of Engineers

Beth Howell, Virginia Marine Resources Commission, Building 96, 380 Fenwick Road, Ft. Monroe,

VA 23651, or [jpa.permits@mrc.Virginia.gov](mailto:jpa.permits@mrc.Virginia.gov)