**Attachment 2: MONTHLY VWP PERMIT INSPECTION CHECKLIST**

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| **Project Name** | **VWP General Permit Tracking No.** | **Inspection Date** |
| **Inspector Name & Affiliation** | **Phone # & Email Address** | |
| **Based on my inspection, this project ( is in compliance /  is not in compliance) with the above-referenced VWP Permit coverage and the authorized impact map entitled *Final Impacts Map Name*, dated Date, last revised Date, and received Date. [optional: , and drawn by Name**  I certify that the information contained in this report is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature of Inspector Date | | |

**An inspection of all permitted impact areas, avoided waters and wetlands, and permanently preserved waters, wetlands and upland areas must be conducted at least once every month during active construction activities. Maintain this record on-site and available for inspection by DEQ staff.**

|  | **In Compliance?** | | |  |  |
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| **PERMIT REQUIREMENT** | **Yes** | **No** | **Not Applicable** | **Location, Description, Notes & Corrective Action Taken (use additional note space below if needed)** | **Date Completed** |
| Surface water impacts are limited to the size and locations specified by the permit. No sedimentation impacts and no impacts to avoided surface waters or preservation areas have occurred[[1]](#footnote-1). |  |  |  |  |  |
| Within 50 feet of authorized activities, all remaining surface waters and mitigation (preservation) areas that are inside the project area are clearly flagged or marked to prevent unpermitted impacts. |  |  |  |  |  |
| Authorized temporary impact areas have been restored to original contours, stabilized, and planted or seeded with original wetland vegetation type within 30 days of completing work in each area.[[2]](#footnote-2) |  |  |  |  |  |
| E&S controls consistent with the Virginia Stormwater Management Handbook are present and maintained in good working order. |  |  |  |  |  |
| Exposed slopes/stream banks have been stabilized immediately upon completion of work in each impact area, in accordance with the Virginia Stormwater Management Handbook. |  |  |  |  |  |
| Heavy equipment is placed on mats/ geotextile fabric when working in temporary wetland impact areas. Equipment and materials removed immediately upon completion of work. |  |  |  |  |  |
| Construction activities are not substantially disrupting the movement of aquatic life. |  |  |  |  |  |
| New instream pipes and culverts on <5% slope have been installed to maintain low flow conditions and are countersunk at both ends as follows:  ≤ 24” diameter: countersunk 3”  > 24” diameter: countersunk 6” or more.  Any variations were approved in advance by DEQ. |  |  |  |  |  |
| Time-of-year restrictions are being adhered to. |  |  |  |  |  |
| For stream channelization or relocation, work in surface waters is being performed in the dry, with all flows diverted until the new channel is stabilized. |  |  |  |  |  |
| Water quality monitoring is being conducted during permanent stream relocations. |  |  |  |  |  |
| Streams and wetlands are free from any sheen or discoloration that may indicate a spill of oil, lubricants, concrete or other pollutants.[[3]](#footnote-3) |  |  |  |  |  |

| **Inspection Notes** |
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1. If unauthorized impacts have occurred, you **must** email a copy of this report to DEQ within 24 hours of discovery. [select compliance office email] Email: Choose an item.. [↑](#footnote-ref-1)
2. Do not use plants and seeds on the most recent Department of Conservation and Recreation Virginia Invasive Plant Species List. [↑](#footnote-ref-2)
3. Any fish kills or spills of fuels or oils shall be reported to DEQ immediately upon discovery at [select Regional PReP #] Choose an item.. If DEQ cannot be reached, the spill or fish kill shall be reported to the Virginia Department of Emergency Management (VDEM) at 1-800-468-8892 or the National Response Center (NRC) at 1-800-424-8802. Any spill of oil as defined in § 62.1-44.34:14 of the Code of Virginia that is less than 25 gallons and that reaches, or that is expected to reach, land only is not reportable, if recorded per § 62.1-44.34:19.2 of the Code of Virginia and if properly cleaned up. [↑](#footnote-ref-3)