[Use this link to determine whom to contact: [[Commissioners of Revenue County Office Contacts](http://www.vacomrev.com/contact-us/spreadsheet/)]

Date

The Honorable Commissioner First and Last Names

Commissioner of the Revenue

Address

City, State Zip

Re: Joint Permit Application No.##-#### [or for mod] Virginia Water Protection (VWP) Individual Permit No. ##-####

 Project Name, County/City, Virginia

Local Government Request for Land Owner Information

Dear Commissioner Last Name:

Pursuant to § 62.1-44.15:4.D of the Code of Virginia, the Virginia Department of Environmental Quality (DEQ) is required to notify landowners in the vicinity of a proposed project.

I respectfully request the names and mailing addresses of the parcel landowners as identified in red on the attached location map.

Please send this information at your earliest convenience, or if you have any questions, please contact DEQ at [select processing office email and phone #] Choose an item. or Choose an item..

Respectfully,

Name

VWP Permit Writer

Enclosure: Location Map